

BOARD

Minutes

Date: **04/11/2021**Time: **7:30pm**Venue: **Online via Zoom**Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																												
1	<u>Meeting Started</u>	<i>Procedural</i>																												
	7:34																													
2	<u>Election of Chair</u>	<i>Procedural</i>																												
	Confirmation of Chairperson: John Magor 7:34 Tania Morsman 10:16 John Magor 10:21 Confirm Minute Keeper: Malcolm Matthews Acknowledge of Country Kathy Ernst																													
3	<u>Attendance</u>	<i>Procedural</i>																												
	<table border="0"> <tr> <td>Kathy Ernst</td> <td>Malcolm Matthews</td> </tr> <tr> <td>Suzie Helson</td> <td>David Cameron</td> </tr> <tr> <td>Elisa Brock</td> <td>Mark Helson</td> </tr> <tr> <td>Troy Reid</td> <td>Andrew Wilk</td> </tr> <tr> <td>Gary Lasky</td> <td>Tania Morsman</td> </tr> <tr> <td>Coral Larke</td> <td>Mark Rasmussen</td> </tr> <tr> <td>Kate Shapiro</td> <td>Rick Gill</td> </tr> <tr> <td></td> <td>Paul (did not respond to voice check)</td> </tr> <tr> <td>John Magor</td> <td>Brian Denham</td> </tr> <tr> <td>Lance Nash</td> <td>Daryll Ryan</td> </tr> <tr> <td>Robin Macpherson</td> <td>Martin Schwarz</td> </tr> <tr> <td>Deb Moerkerken</td> <td>Marte 1731</td> </tr> <tr> <td></td> <td>Jack Wells</td> </tr> <tr> <td></td> <td>Linda Hunt</td> </tr> </table>	Kathy Ernst	Malcolm Matthews	Suzie Helson	David Cameron	Elisa Brock	Mark Helson	Troy Reid	Andrew Wilk	Gary Lasky	Tania Morsman	Coral Larke	Mark Rasmussen	Kate Shapiro	Rick Gill		Paul (did not respond to voice check)	John Magor	Brian Denham	Lance Nash	Daryll Ryan	Robin Macpherson	Martin Schwarz	Deb Moerkerken	Marte 1731		Jack Wells		Linda Hunt	
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4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>																												
	<p>07/10/2021 Board Minutes Moved: Kathy Seconded: Elisa P.B.C.</p> <p>Previous minutes 18/3/2021 unratified minutes need to be approved Moved Elisa Second Kate PBC</p>	<i>Moved Kathy Second Elisa</i>																												
5	<u>Task Check List</u>	<i>Procedural</i>																												
	<p>1. Gypsy Trailer</p> <p>2020 08 06 Trailer from Jessica Townsend re Transfer of ownership- Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted* Asset Management will follow through - Keep on list 21/01/2021 01 21 Follow up OC registration of trailer in March – SUZIE TO FOLLOW UP</p> <p>Suzie and Malcolm following up. IN PROGRESS</p> <p>2. Letter to Tania (motion by circular 9/12/2020)</p> <p>2021 01 07 Troy to write Letter to Tania as specified by the Motion by Circular proposed by Mark on 9/12/2020. Replaced by action item 14 being done by Coral</p>	<p><i>Follow up Suzie/Malcolm</i></p> <p><i>Completed</i></p>																												

2021 01 21 Coral to redraft the letter to Tania as specified by the Motion by Circular proposed by Mark on 9/12/2020. **COMPLETED**

Completed

3. Bendigo Bank

2021 01 21 Coral to contact Bendigo Bank re removal of David Cruise as a signatory. **COMPLETED**

Completed

4. ICT – search engine results

2021 02 04 Gary to write to ICT asking for recommendations on how to block DTE minutes from inclusion in search engine results – **COMPLETED**

In Progress

5. Gas Bottles and fuel

2021 02 04 Suzie to write to OC informing them of the motion about storage of gas bottles and fuel – **COMPLETED**
Suzie to write to OC enquiring on progress. **IN PROGRESS**

Completed

6. Sydney ConFest

2021 06 05 Troy Reid to respond to Melody Braithwaite advising that Sydney Confest funds are a Confest Committee matter **COMPLETED**

Ongoing

7. Covid Safe Plan

2021 06 05 Troy Reid to contact Kate Shapiro about Covid Safe Plan
2021 03 18 Kate to work with others to make a Covid Safe Plan **DEFERRED UNTIL AN EVENT IS BEING PLANNED – ONGOING**

On going

8. Complaints File

2021 07 01 Troy to help Elisa to set up a document library for complaint documents **IN PROGRESS**

On going

9. Complaints about inappropriate spending

2021 07 01 Gary to draft the letter to send to people who send complaints or queries about inappropriate spending.
Kathy has drafted a process and series of letters which has been sent to directors for comment and will be presented to Board after the AGM. **IN PROGRESS**

In Progress

10. Trevor Pitt

2021 07 01 Troy and Elisa to write a letter to Trevor Pitt regarding his resignation **REPLACED**

2021 08 19 Troy to carry out the actions in Trevor Pitt's resignation letter (removal of all of Trevor Pitt's information unless legally required) **NOT REQUIRED**

2021 10 07 Kate to write a letter to Trevor Pitt thanking him for his years of work as a member. **IN PROGRESS**
(Gary wrote to Trevor).

Not Required

11. Board appropriation

2021 08 05 Draft an appropriation for the board for next SGM (to be assigned at next meeting)

2021 08 05 Troy to prepare an appropriation motion for the September SGM **EXPIRED - NOT REQUIRED**

12. Inactive members

Inactive members have been given notice regarding their removal (agenda item 13250). Some members have requested an extension of their inactive period. The Board needs to decide whether to grant an extension and inform these members accordingly and remove the other inactive members. **TO BE ACTIONED**

13. Miscellaneous

2021 07 01 Troy to respond to Gary Harding **COMPLETED BY ROBIN**

2021 08 19 Kate and Secretary to respond to Marty's letter **ONGOING**

6	<u>Correspondence / Payments</u>	<i>Procedural</i>
	<p>Correspondence incoming Jess Townsend Bank Account completed Tania Morsman Director's activity points ongoing Elisa to respond Marte kinder Permission to visit Woorooma completed 2nd copy of Tania's Letter OC insurance completed OC Association liability completed Melody Braithwaite update about Fincom out of date Invoice NSW Water Property Woorooma News letter from NSW water to be forward to OC Trevor Pitt assist the Board with the upcoming mediation session Invoice Worklogic due 22/9/2021 \$272.00 Invoice Mark Williams completed</p> <p>Correspondence outwards ASIC details registration for Danial Tie CAV form signed and sent Membership Andrew Wilkerson activity form</p>	
	<u>Matter arising</u>	
	<p>Motion That the board approves payment to Worklogic invoice no 6266 \$207.90 Moved Troy Reid Second Elise Brook PBC</p>	
8	<u>Agenda Items</u>	
	<p>Old ID: ID: 13541 Date: 2021-11-02 21:22:01 Meeting: Board Agenda item: Corrections to the Financial Report</p> <p>Agenda details: In response to the proposed motion by Circular to approve the Financial Report for the AGM, several directors objected to the motion and said corrections were required. Other directors have made multiple requests to the objecting directors for an explanation of what these corrections are. These emails have gone unanswered.</p> <p>Motion: No motion, just a request for these objecting directors to explain what the corrections are and why they have ignored emails asking for details of these corrections.</p> <p>Item by: Kathy Ernst</p> <p>Request for information about what are the issue and concern in the financial reports Discussion about meeting with the Auditor about annual report. Board to meet before the discussion with Auditor (Suggested day before)</p> <p>Old ID: ID: 13549 Date: 2021-11-04 20:40:06 Meeting: Board Agenda item: Inactive Membership Request Motion: Motion to extend an additional year of inactive membership on response to a notice of membership cancellation to the following members: Stephen Rowles (1813) Philip Bateman (1684) Jenna Trostle (1842) Item by: Troy Reid Second (not audible on recording) PBC</p> <p>Old ID: ID: 13514</p>	

	<p>Date: 2021-10-12 09:28:04 Meeting: Board Agenda item: confest.community 1/7/21 Agenda details: We need to know more about this domain e.g. who owns this domain name, if owned by DTE, what is it used for, why are we paying for domain privacy, if not owned by DTE, why are we paying for it, is it a breach of our trademark? Motion: The Board investigates the domain name 'confest.community'.</p> <p>Item by: Kathy Ernst Second Gary https://drive.google.com/drive/folders/12zz8FyWyFDGp478SJ8a6G0noHoUt9VeH?usp=sharing</p> <p>See attachment A and B</p> <p>Troy provide details of the domain registration Directors and members spoke about the use of domain and privacy. Motion was withdrawn by Kathy</p>	
Meeting extend to conclusion of agenda item 13552		
	<p>Old ID: ID: 13552 Date: 2021-11-04 20:46:45 Meeting: Board Agenda item: Inactive Membership Cancellation Agenda details: See Attached https://docs.google.com/document/d/1d2dCrJTYSZZSfVSjLnnUldgs1oLpRzSk3j_TTbI2wOE/edit?usp=sharing</p> <p>Board motion A and Board motion B attached below</p> <p>Motion: Troy Reid Second Elisa Brook Item by: Troy Reid https://docs.google.com/document/d/1d2dCrJTYSZZSfVSjLnnUldgs1oLpRzSk3j_TTbI2wOE/edit?usp=sharing</p> <p>A large number of member names were read out. 34 Members on the membership list. Objection: Kate Shapiro a number of members have a lot of history and should be delt in other ways, Objection: Kathy Ernst list of members not correct and more checking needs to be carried out Motions A and B deferred by Troy Reid.</p>	
	<p><i>Kate</i> acknowledge the work of the outgoing directors. John Magor spoke about the service given by the 3 outgoing directors</p>	
		<i>Procedural</i>
	<u>Actions to be taken</u>	<i>Procedural</i>
	<p>Tania Morsman email about Director's activity points. Ongong Elisa to draft response and send it to all directors. Invoice from NSW Water to be sent to OC News letter to be forward to OCmail@dte.org.au Trevor Pitt assist the Board with the upcoming mediation Gary to respond Paid Worklogic payment to be done by Suzzie Membership form to be forward to Memcom by Troy Reid</p>	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Next meeting Thursday 2/12/2021	
	<u>Meeting Ended</u>	<i>Procedural</i>
	11:15 pm	

Board Motion A

Motion “that the following 66 membership/shareholder folio numbers for which we have a name but no verified contact details nor received any activity statement for more than 5 years preceding today are memberships possibly already cancelled previously but are hereby declared cancelled and related shares cancelled for certainty and completeness of the membership register:

FOLIO	FIRSTNAME	LASTNAME	ALIAS
26	Byron	Porter	
50	Patricia	Kendall	
112	Gordon	Wells	
121	George	Ely	
205	John	Kirkwood-Hackett	
258	Peter B	Gleeson	
429	Colin	Still	
435	Simon	Freidin	
538	Matti	Hanane	
567	Anthony	Coleiro	
689	Robert	Harper	
981	Graham	Ennis	
986	Peter	Gleeson	
1036	Linda	Lyn	
1054	Amba	Bucsec	
1083	Dave	Symons	
1090	Michael David	Joubert	
1143	Isha	Molloy	
1279	Rashid	Yunus	
1291	Kevin	Tims	
1299	Robyn	Handreck	
1327	Brian	Hall	
1341	Peter	Mills	
1349	Pamela	Hall	
1366	Mary	Cruise	
1369	Helen	Bichard	
1370	Leighton	Woods	
1372	Rhonda	Jankovic	
1421	Dov	Silberman	
1452	Jessika	Willis	
1481	Barry	Clark	
1504	*	*	Pixie
1539	Anna	Van Der Mark	
1579	Lore	Teicher	
1591	Georgios	Alexandrou	
1598	John D	McCallum	
1604	Ray	McSweeney	
1613	Sonia	Popp	
1618	Timothy C	Johns	
1621	Sandra	Bamkin	
1622	John	Bamkin	
1624	William	Gray	
1629	Garry	Porter	
1630	Tony	Kenny	
1631	Ann	Martin	
1632	Jimmy	Shimwell	
1633	John	Turner	
1634	Elisabeth	Byrne	
1635	Victor John	Byrne	
1638	Michael	Smith	
1639	Jeff	Laming	
1640	David	Butterworth	
1641	Heather	Baldwin	
1642	Andrea	Fahey	
1643	Cathy	Lucchini	
1644	David	Totterdell	
1646	Anna Maria	Pontonio	

Board Motion B

Motion “that DTE rule 20 (Forfeiture's and cancellations - Inactive members) and CNL Section 156 ([Cancellation of membership of inactive member](#)) require the Board to declare a membership cancelled and related shares forfeited where “the member is not presently an active member of the co-operative and has not been an active member of the co-operative at any time during the period of one year immediately before that time.”

Accordingly, the following 96 inactive members for which have been inactive for 2 or more years preceding this financial year, are hereby declared cancelled and related shares forfeited and as prescribed within DTE rule 8 clause 1(l), the cancelled member will incur a \$10 share register adjustment fee which precisely offsets a \$10 refund of share capital paid by the member upon application for membership:

FOLIO	FIRSTNAME	LASTNAME	ALIAS	LAST ACTIVE	YEARS INACTIVE
588	Cheryl	Boston		FYE2016	4
1213	Les	Spencer		FYE2018	2
1597	Colin	John		FYE2017	3
1605	John	Dickson			5+
1627	Carole	Pyers			5+
1628	Stuart	Poll			5+
1650	Peter	Hall			5+
1652	James	Shimwell	Jimmy	FYE2018	2
1657	Anthony	Eaton			5+
1660	Greg	Campbell			5+
1661	Amanda	Librach			5+
1665	Robert	Hemingway			5+
1670	Gayle	Reynolds			5+
1673	Lindsay	Kennedy			5+
1680	Hagai	Erman			5+
1681	Brett	Wiefkers		FYE2017	3
1685	Lars	Nissen		FYE2018	2
1688	Simon	Byers		FYE2017	3
1691	David	Podger			5+
1694	Daniel	Watson			5+
1695	Angela	Joy			5+
1697	Jarek	Luszpinski			5+
1698	Hayley	Tippet			5+
1700	Andrew	Garfield			5+
1702	Laurie	Stanton			5+
1703	Rory	Johnson			5+
1704	Frazer	Kirkman			5+
1706	Martin	Kirkwood			5+
1709	Kevin	Garber		FYE2015	5
1712	Miki	Shapiro		FYE2015	5
1717	Lynne	Kennedy		FYE2018	2
1732	Corinne	Armstrong		FYE2017	3
1736	Paula	Lepparu		FYE2015	5
1738	Adam	Wallace	Adzy	FYE2015	5
1740	Sage	Lian		FYE2015	5
1741	Katelyn	McMaster		FYE2015	5
1742	William	Govett		FYE2015	5
1746	Ashley	Jonas		FYE2017	3
1748	Ron	Ehrt		FYE2015	5
1753	Karen	Ward		FYE2015	5